Quartier Beauregard 38350 LA MURE D'ISERE (France)

Phone: +33 476 30 48 20 e.mail: gorgy@gorgy-time.com

## How to fill in RMA document

- 1. Please fill in Return Merchandise Authorization form (RMA).
- 2. Sent it to GORGY TIME Support Department for validation by mail: support@gorgy-time.com
- 3. After approval, GORGY TIME support department will return it with RMA number.
- 4. Send this RMA form with the goods. In case you send several boxes, thank you for indicating RMA number on each box.
- Return of goods is at customer's charge under incoterms DAP.
   For all return outside EU, Temporary exportation process must be done. If not, extra costs will be charged.

RMA: N			DATE:				
YOUR DET	TAILS (* Compulsory	information)					
Company*:				Name* :			
Tel.:*				Email* :			
Postal Code*: City*:				Address*:			
Country*:		-					
RMA INFO	RMATIONS						
Request			☐ Under Warranty ☐ Under Contract ☐ No Warranty				
Request							
☐ Return of clock in the frame of loan or rent of material ☐ Delivery error ☐ Box damaged during transit (copy of documents sent to the carrier)							
Delivery	error		Box dailla	iged during transit (copy o	documents sent to	uie carrier)	
DESCRIPT	ION (*Compulsory in	formation)					
Quantity*	Product code*	Serial number*	Failu	re description*	PO number	Date of initial PO	
NOTE:							

